



This event is part funded by the Victorian Government as part of the Manufacturing Productivity Network Program.

PROJECT MANAGEMENT

The fundamentals of Traditional Project Management

Interactive One Day Course

Increasingly workplaces are adopting project based cultures as a means of delivering work to clients on time and to budget.

Achieving success in this area often relies on managing the basics well and the understanding and application of project management fundamentals is a critical factor.

Attend this one day course to hone your skills and make your projects a resounding success!

Topics Covered:

- ◆ PMI (Project Management Institute) Project Management Framework
Typical Project Lifecycle
Role of the Project Manager
Stakeholder Identification
Identifying the Scope
Scheduling Activities
Planning to Minimise Risk
Calculating the Budget
Execution and Control
Earned Value
Managing Change
Project Closeout and Checklists
- ◆ Industry perspective on Project Management

Course Facilitator:

Duncan Mallord,
Victoria Operations Manager, Hatch Pty Ltd
Duncan has over 15 years experience in Project and Portfolio management in the Automotive and Heavy industries in Europe, USA, China and Australia. A qualified mechanical engineer, Duncan is also an active member of the Australian Institute of Project Managers and is an advocate for best practice in this area.

When: Thursday 17th July

Start: 8.45am for 9.00am– 4.30pm

**Where: Geelong Conference Centre
Adams Court, Geelong**

Cost : \$120 (incl gst)

**Discount: 50% for GMC / ENG members
\$60 (incl gst)**

Price includes Workshop notes, morning and afternoon tea and lunch.

RSVP by Thursday 10th July 2014

Places are strictly limited and registration is essential. Register on-line: <http://www.trybooking.com/87415>

GMC/ENG members \$60 (incl gst)

Non GMC / ENG members Cost \$120 (incl gst)

CONTACT US: Geelong Manufacturing Council, Tel 5222 8000.

Email admin@geelongmanufacturingcouncil.com.au

www.geelongmanufacturingcouncil.com.au

BACKGROUND INFORMATION

Geelong Manufacturing Council

Background

The Geelong Manufacturing Council was established by the Australian Industry Group and Geelong Development Board to assist and promote Geelong's manufacturing industry.

The Council is made up of leaders from manufacturing, education and key infrastructure providers and is funded by industry. The Council provides advocacy on behalf of industry and undertakes a number of strategic programs to assist regional industry delivering a forum to discuss and respond to manufacturing issues.

Current Programs include: Engineering Network Geelong (ENG), Industry Innovation Program (IIP) GMC Excellence Network Program, Leadership for Manufacturing Excellence, Green Light Sustainability Program, Enterprise Connect Business Review Program.

Our Vision

To position Geelong as an internationally competitive manufacturing centre in the 21st century we will achieve this through facilitation and support for manufacturing by:

- Developing and sharing sustainable best practice
- Encouraging the growth of technologically advanced manufacturing
- promoting a favourable operating environment for manufacturing in Geelong

Our Mission

To have a positive impact on the sustainability of our local manufacturing industry, ensuring that companies and investors are confident in the future of manufacturing in the region. That in turn will build a vibrant, successful and prosperous community.

Key themes & Directions

1. Positioning, Networking and Lobbying for Manufacturing
2. Encouraging operational Excellence
3. Building Industrial Synergies
4. Developing Skills
5. Growing Advanced Technology

Contact: Jenny Perks, telephone 03 5222 8000, jenny.perks@geelongmanufacturingcouncil.com.au

Website: www.geelongmanufacturingcouncil.com.au

Geelong Quality Council

Vision

We aim to contribute to the development of a prosperous Geelong community as a not for profit resource that supports individuals and organisations to achieve operational excellence.

Purpose

To assist Geelong region organisations achieve *operational excellence* by facilitating information sharing on management systems/sustaining, lean/waste reduction philosophies, 6 sigma /systematic problem solving principles and emerging quality approaches. We do this by:

- Arranging regular, low cost, site visits, seminars and workshops focusing on sharing methods and tools that assist in achieving operational excellence.
- Creating a collaborative learning environment where experienced people from a diversity of organisations can share their knowledge and network with others for the benefit of the community.
- Offering experiences for students to learn about operational excellence.

Values

GQC encourages a respectful open environment where diverse views are welcomed in a manner that accords with ethical business practices.

Committee

Our committee meets on the second Thursday of the month from 8am-9am at the offices of the Geelong Manufacturing Council, 82 Brougham Street at corner of Yarra Street, Geelong, to plan the activities of the Geelong Quality Council. Meeting dates are on our web site. We welcome new members to our committee.

Contact: Flavio Giurco, telephone 0439 319 249, email: Flavio.Giurco@Alcoa.com.au web site: www.gqc.org.au

